



ROOM 630 MAIN CAPITOL BUILDING HARRISBURG, PA 17120 ■ (717) 783-6484 ■ FAX: (717) 772-0742 ■ HTTP://CPC.STATE.PA.US

## PHOTOGRAPHIC RIGHTS AGREEMENT FORM

Requester: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

### Use & Production Fees

*\*FEE PER PHOTO\**

<b>Printing/Publishing Use: Books, Magazines, Journals, Newspapers, Brochures, Pamphlets</b>		
<b>Quantity</b>	<b>Commercial Fee</b>	<b>Non-Profit Fee</b>
1-3000 Copies	\$105.00	\$70.00
3,001-5,000 Copies	\$130.00	\$95.00
5,001-10,000 Copies	\$155.00	\$120.00
10,001-+ Copies	\$230.00	\$180.00
<b>Exhibition Use: Includes exhibit presentation, video (not for sale), give-away educational materials such as gallery guides, teacher's packets, exhibit booklets.</b>		
	Commercial Fee	Non-Profit Fee
One Time Use Fee	\$150.00	\$110.00
<b>Electronic Use: e-Books, PowerPoint Presentation, CD-ROMs</b>		
	Commercial Fee	Non-Profit Fee
One Time Use Fee	\$180.00	\$155.00
<b>Television/Film Production/Broadcasting/VHS/DVD</b>		
	Commercial Fee	Non-Profit Fee
One time broadcasting, television, and film production use	\$330.00	\$195.00
1-10,000 VHS/DVD Resale Copies	\$430.00	\$255.00
10,001-+ VHS/DVD Resale Copies	\$630.00	\$355.00
<b>Web Site/Internet</b>		
	Commercial Fee	Non-Profit Fee
One Time Use Fee	\$330.00	\$195.00
<b>Personal Use: Only for research purposes; cannot be reproduced in any form.</b>		
	\$50.00	

\*Permission will NOT be granted for reproduction of images for use as retail items or prints. The Pennsylvania Capitol Preservation (PACPC) has sole rights for retailing any prints that are listed in our print catalog.



ROOM 630 MAIN CAPITOL BUILDING HARRISBURG, PA 17120 ■ (717) 783-6484 ■ FAX: (717) 772-0742 ■ [HTTP://CPC.STATE.PA.US](http://CPC.STATE.PA.US)

**Statement of Intended Use:**

---

---

**Photograph(s) Requested:**

Print # Title:

---

Print # Title:

---

Print # Title:

---

Print # Title:

---

Print # Title:

---

Print # Title:

---

Print # Title:

---

Print # Title:

---

Scanned DPI Resolution: Finish Size:

---

**Pennsylvania Capitol Preservation Committee (PACPC) Conditions of Reproduction**

1. The right to reproduce materials held in the collection of the Pennsylvania Capitol Preservation Committee (PACPC) is granted on a one-time basis only. Any further reproduction of this material is prohibited without written permission of the Pennsylvania Capitol Preservation Committee (PACPC).
2. The Pennsylvania Capitol Preservation Committee (PACPC) does not allow the use of the photograph(s) or publication information for any other purpose than what you purchased the rights for.
3. The Pennsylvania Capitol Preservation Committee (PACPC) requires the following credit line to be listed with each copyrighted photograph(s): ***Brian Hunt & Pennsylvania Capitol Preservation Committee***



ROOM 630 MAIN CAPITOL BUILDING HARRISBURG, PA 17120 ■ (717) 783-6484 ■ FAX: (717) 772-0742 ■ [HTTP://CPC.STATE.PA.US](http://CPC.STATE.PA.US)

**4. Non-Profit and Personal Use:** **A.** I agree to use the above referenced photograph(s) or publication information provided by the Pennsylvania Capitol Preservation Committee (PACPC) solely for my own personal use or non-profit use. **B.** The right to use the photograph(s) or publications hereunder does not include the right to sell or otherwise profit from the use, sale, distribution or transfer of the photograph(s) and that any profit or thing of value, monetary or otherwise, received by me in connection, directly or indirectly, from the use, sale, distribution or transfer of the photograph(s) shall inure to and be recoverable by the Pennsylvania Capitol Preservation Committee (PACPC) in connection with the recapture of the profit or protections afforded by the Pennsylvania Capitol Preservation Committee (PACPC) hereunder. **C.** The Pennsylvania Capitol Preservation Committee (PACPC) requires a copy of the completed publication upon final completion. **D. Credit Line: *Brian Hunt & Pennsylvania Capitol Preservation Committee***

**5. Commercial Use:** **A.** Permission granted herein is for the above referenced use only, and express written consent of the Capitol Preservation Committee (CPC) is required for any different or further use of the photograph(s) or publication information. **B.** Prior to using the above photograph(s) or publication information, I must submit to the Capitol Preservation Committee (CPC) the legend or notification that I intend to use in connection with the use of the photograph(s) or publication referencing the exclusive property rights *Brian Hunt & Pennsylvania Capitol Preservation Committee* and I hereby further agree to attach such legend or notification to the photograph(s) or publication each time I use same. **C.** the Pennsylvania Capitol Preservation Committee (PACPC) requires a copy of the completed publication upon final completion. **D. Credit line: *Brian Hunt & Pennsylvania Capitol Preservation Committee***

**6. Website Use:** **A.** I agree to use the above referenced photograph(s) or publication information provided by the Pennsylvania Capitol Preservation Committee (PACPC) solely for use on web site (address):

http://\_\_\_\_\_

**B.** Small formatted images must appear as thumbnail images, with the long edge not exceeding 300 pixels. **C.** Enlarged formatted images must appear as images, with the long edge not exceeding 800 pixels. **D.** Photographs will be launched on (Date) \_\_\_\_\_ and terminated on (Date) \_\_\_\_\_.

**E.** the Pennsylvania Capitol Preservation Committee (PACPC) holds the rights to monitor use and charge additional fees if the use of the photograph(s) continues after the specified termination date. **F. Credit line: *Brian Hunt & Pennsylvania Capitol Preservation Committee***



ROOM 630 MAIN CAPITOL BUILDING HARRISBURG, PA 17120 ■ (717) 783-6484 ■ FAX: (717) 772-0742 ■ HTTP://CPC.STATE.PA.US

In accordance with the reproduction conditions set forth, I apply for permission to publish the described materials.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Quantity of Photographs	
Usage Fee Per Photograph	\$
Total Usage Fee	\$
Sub-Total	\$
6% PA Sales Tax Due <i>(Tax Exempt Entity Must List Tax ID#)</i>	\$ _____
Total Amount Due	\$

**Note: All photos will be sent digitally via Dropbox.**

**PAYMENT OPTIONS:**

CHECK: CPC  VISA  MASTER CARD  DISCOVER

Name Card: \_\_\_\_\_

Card Number: \_\_\_\_\_

CVV2# (last 3 digits on back) \_\_\_\_\_ Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Billing Address: \_\_\_\_\_

Signature: \_\_\_\_\_

***Questions & Mailing Address***

**Questions:** Hayley Moyer • [hmoyer@cpc.state.pa.us](mailto:hmoyer@cpc.state.pa.us) • 717-783-6484 •  
Hours: M-F 8:30 AM – 3:30PM

**Mailing Address:** Capitol Preservation Committee • Room 630 Main Capitol Bldg. •  
Harrisburg, PA 17120